

## Principals' Advisory Council Agenda Wednesday September 18, 2024

Attendees: Danna Johnson, Principal; Heather Ultsch, Vice Principal; Dr. Natasha Ridley, Vice Principal; Rynata Leach, Chairperson, Lauren May

### I. Welcome and Introductions

- a) An introduction of MWES administration (principal Johnson and vice principals, Dr. Ridley & Ultsch)
- b) Introduction of parents present in PAC meeting.

### II. Council Overview

#### ***What is the Principals' Advisory Council?***

- a) Representative group of stakeholders who collaborates with the school principal and administrative team to assess the educational needs of the school and to provide input on the school plan and operational budget.

#### ***Definition of the responsibilities of the school advisory council:***

- b) Assistance and support for the principal and school leadership team in the following:
  - i) Participating with school staff in developing the school's Continuous Improvement Plan (CIP); aligning the CIP to the Division Strategic Plan
  - ii) Reviewing the school budget for alignment to the CIP
  - iii) Collaborating to assess the educational needs of the school
  - iv) Monitoring and evaluating the implementation of the School Improvement Plan.

### III. Select P.A.C. Officers, Discuss Bylaws

- a) Will discuss bylaws and open positions at next meeting November 20, 2024.

### IV. Meeting Schedule


PTO Meeting Days: 5:30 – 6:00 – bimonthly: September 18, November 20, January 15, March 19, May 21

Meetings will be held before PTO meetings

Budget meetings Fall, February and May

### V. Principal's Report

- a) Enrollment as of 09/17/24:
  - i) 670 students funding is based on students.

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- ii) Largest class rooms are in grade 3 working to ensure all classrooms have no more than 25 students difficulty arises with funding and finding teachers for smaller classrooms and justification for small size.
  - b) CIP goals - Ultsch
    - i) Continuously improve our school attendance and work on ways to improve school overall

## **VI. Upcoming Topics Input**

- a) guest presenters, practices, and programs of interest to members

## **VII. Open Forum**

